

Newcomb Sportsmen’s Club, Inc. Bylaws

Newcomb Sportsmen’s Club, Inc. Newcomb, NY 12852 Bylaws (Amended April 2012)

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Preamble

The purpose of these bylaws is to perpetuate the existing Newcomb Sportsmen's Club, Inc. in promoting the conservation of all natural resources in the vicinity of Newcomb, New York with special reference to lands leased by this club from F&W Forestry Services, Inc. (F&W).

Further, to secure creative and remedial legislation in support of New York State and Federal conservation laws and regulations. Further, to promote outdoor sports and recreation in balance with the environment within this club and with similar organizations. Further, to perpetuate, as far as possible, the opportunity and the facilities for hunting, fishing and other recreational activities.

Article I. – Name

The name of this organization shall be the Newcomb Sportsmen's Club, Incorporated; the name depicts species, not gender. Any rights, legal, civil or otherwise, that have been or will be incorporated to the citizens of the states from the Constitution of the United States and New York State shall not be abridged citizen members of the Newcomb Sportsmen's Club, Inc. Immediately upon becoming a member (and including the member's immediate family, and any and all guests of said member) of the Newcomb Sportsmen's Club, Inc. said member does swear to abide by the Constitution of the United States, the Constitution and laws of New York State and the constitution, bylaws and/or regulations of the Newcomb Sportsmen's Club, Inc.

Article II. – Membership and Dues

Section A. – Eligibility

Membership in the organization shall be open to all persons of proven good character who ascribe to the purposes of the organization. Applications for membership shall be considered by all person's 18 years or older without regard to the applicant's race, creed religion, national origin, or gender. Any person who has been convicted of violating any State Conservation Law, Rule or Regulation within a period of three years prior to application for membership in the organization will be disqualified for membership.

Section B. – Annual year/ Hardship

Annual membership shall begin on September 1st and expire on August 31st of each year. No membership card, button or key shall be issued until all dues, camp rents, taxes or

workday fees [or] other assessments or fines are paid in full to the Treasurer. Any member experiencing financial difficulty may petition the board for an exception (exemption) by submitting a Hardship Form or letter to the board for approval.

Section C. – Lock Changes

Locks will be changed on all gates on September 1st, or within the first week of September of each year (F&W Forestry has total control of mud locks unless an Executive Board Member is designated by F&W).

Section D. – Lost Keys

Lost keys/badges may be replaced at a charge of \$5.00 each.

Section E. – Leave of Absence

Any member in good standing may request a leave of absence prior to September 1st. A leave of absence will be for a one-year period only. The Board of Directors has sole authority to approve or reject any requests. If approved, this entitles the member to rejoin without paying a new initiation fee, maintains his seniority in the Club and places him or her at the head of any waiting list for membership.

Section F. – Dues

The Board of Directors shall establish membership dues each year. Membership shall be limited to 95 full paying members. Honorary members, caretakers, the President, the Secretary and the Treasurer will not be counted in the 95-member total. The membership will include, without additional charge, spouses, children and/or dependents in the immediate family. Children ages 16 - 18 must become Associate Members (see Article II, Section I) if they wish to use the facilities. Members' children or dependents may be carried as associate members for up to five (5) years as long as they continue to be fulltime college students.

Section G. – Guest Passes

The guest pass system is to induce new membership. A maximum of one guest pass may be issued to a member. The guest must be present with the member the pass is drawn on at all times. The pass is good for one year (September 1 to August 31). A member may not have a guest on the Club property for more than three consecutive days, or on three separate days, or any time totaling more than three days in any membership year. One person may be brought into the club 3 days per year for no more than two (2) years. If the pass is violated, the sponsoring member will be suspended. Guests not in possession of

firearms, archery equipment, fishing equipment or traps are exempt from the 3-day limitation. The guest pass fee shall be set by the Board of Directors and is subject to approval of the membership. No former member may use a guest pass.

Section H. – Armed Forces Personnel

Any member in the Armed Forces or Reserves on active duty may be carried as an absentee member without charge (applies to dues only, all other fees and rents must be paid) for one enlistment period.

Section I. – Associate Members

Associate Members may be accepted at no charge. Regular membership openings in the Club will be filled first from among eligible Associate Members in numerical order of the associates' card number, starting with the lowest number. Any Associate Member alone on the Club property must carry a membership card with them (as per insurance).

Section J. – Junior Members

Persons between the ages of 18 and 25 may join the club as a junior member. Junior members dues are 50% of the current membership dues. Junior members have full rights within the club as a regular member except they cannot sponsor a new member. At age 26 Junior members will be elevated to full membership status and will pay the full amount of current membership dues.

Section K. – New Members

Persons whose application for membership has been accepted by the Board of Directors have 10 days to remit their dues from the time the bill is sent by the Treasurer. New members may have their dues pro-rated per date of membership.

Section L. – Honorary Members

Any person who has been a regular member of the Club for five (5) consecutive years shall be eligible for Honorary membership upon attaining the age of 70, or ten (10) consecutive years at age 65. The Board will be notified of members attaining Honorary status. Members granted Honorary membership will be assessed, yearly, 25% of the annual dues (applies to dues only, all other fees and rents must be paid).

Section M. – Work Day Obligations

Regular members shall be assessed one working day per year to work on Club property. A fee, to be determined by the Board of Directors and subject to approval by the membership, will be assessed in lieu of a working day. Notification of the designated workdays will be sent in advance to all members. The Property Committee Chairman may, at his or her discretion, substitute different workdays to members, as he or she deems necessary to fulfill a member's obligation under this section. The Committee Head has the responsibility to notify the Treasurer of all members who do not partake in a workday, for the purpose of the assessment. Honorary members, Board members, Officers, Committee members, members over the age of 62 or members with a medical excuse approved by the Board are excluded from the Work Day Policy.

Section N. – Members in Good Standing

To maintain the right to vote, to hold office or to maintain land rights, a member must be in good standing with all dues, fees, fines and assessments paid to date.

Section O. – Failure to Pay

Membership shall be forfeited for failure to pay dues within 30 days of the billing notice.

Section P. – Waiver of Dues

The President, Treasurer, Secretary, and caretaker shall have their dues waived regardless of the number of members.

Section Q. – Means of Bill Payment

All billed items (dues, fees, camp rents, taxes, assessments, fines, guest passes) will be paid to the Treasurer by check or money order form.

Section R. – Resignations

Any member who wishes to resign must submit a letter of resignation with keys, membership card and badges to the treasurer. If that member wishes to rejoin the club within twelve months of his/her resignation, he/she will be subject to pay any back assessments levied during his/her period of resignation.

Article III. – Duties of Members

Section A. – Club Property

To restrict the use of club property to members and their guests, any member may challenge any other member to prove, to disprove membership.

Section B. – Law Compliance

To ensure that all federal and New York State Conservation Laws, and all Club Bylaws are adhered to.

Section C. – Caretaker

A Caretaker will be appointed by the Board to maintain and physically check the property leased by the Club.

The Caretaker's dues will be waived in exchange for performance of his/her duties.

Section D. – Committee Membership

All Newcomb Sportsmen's Club members will be asked to serve on a club committee. Participation is voluntary. If the club member is "actively" involved on a committee, his/her Workday obligation will be satisfied.

Article IV. – Officers

Section A. – Board of Directors

The officers of the Club shall be a President, Vice President (1st, 2nd, and 3rd), a Secretary and a Treasurer. The Board of Directors shall consist of the six above named officers and five additional Directors who shall be elected in such rotation that three new Directors shall be elected each year. There shall be a Sergeant of Arms elected each year. The Sergeant of Arms does not have voting rights on the Board. The immediate outgoing past president automatically becomes a one-year director. This implies that the Board may number eleven during years that a president is re-elected as president.

Section B. – Chairperson of the Board and Board Meetings

Each year the Board of Directors shall, as the first order of business at their first meeting, elect a Chairperson and Vice Chairperson from the members of the Board. The board shall also appoint a Parliamentarian who will insure that the Board will follow Roberts

Rules of Order. The Parliamentarian will serve as an ex-officio member. The Board of Directors will meet at least quarterly. A quorum of 7 officers is required to conduct business. Dates of the Board's meetings will be determined at the Board's first Meeting after elections. Dates and location of the Board's scheduled meetings will be published in the first newsletter after the first board meeting.

Section C. – Election of Officers

The election of officers shall be held at the annual meeting in the Newcomb area during the month of May as the first order of business. One vote and or elected office may be cast/or held by each Membership Card Holder. Spouses or other family members, while virtue of holding a Family Membership card are members, do not have voting privileges nor can they be nominated for elected office. Associate Membership does not carry voting privileges.

Section D. – Nominations

Any member wishing to run for elected office must submit his or her name to the Secretary prior to February 28th of each year. Nominations may be accepted from the floor. The Secretary will send out notices to all Club members in good standing, advising them of the candidates and offices up for election.

Section E. – Absentee Ballots

Absentee ballots will also be sent and must be returned with signature prior to May 1st. Absentee ballots will be counted at the General Election of Officers during the May meeting.

Section F. – Time of Taking Office

The officers, except the Treasurer, will take office on the date of the election of officers. The new Treasurer shall sign all necessary papers at the end of the election meeting and return them to the outgoing Treasurer. Incoming Treasurer and outgoing Treasurer will conduct a final financial audit in the presence of the Club President. All three parties present will sign final audit. He or she then assumes office when he or she shows proof of bonding.

Article V. – Duties of the Officers

Section A. – President

The President shall preside at meetings, appoint all committee chairs with majority

approval of the Board of Directors, may appoint ad hoc committees as needed, sign all agreements and perform such other duties as may be assigned to him or her by the Board of Directors. The outgoing President automatically becomes a one-year Director (See Article IV. – Section A.)

Section B. – Vice President

The First, Second and Third Vice Presidents shall, in order, perform the duties of the President in his or her absence, or in the case of the inability of the President to act.

Section C. – Secretary

The Secretary shall keep all records and minutes of meetings, attend to all correspondence and have custody of all club papers and documents.

Section D. – Treasurer

The Treasurer shall receive and disburse all monies of the Club, giving and receiving receipts for the same. He or she shall deposit all funds as approved by the Board of Directors, shall keep a record of all receipts and disbursements and shall make a report of the same at the Fall and Spring General Membership meetings, and at Board Meetings. He or she shall sign and deliver membership cards immediately upon payment of dues.

Section E. – Board of Directors

The Board of Directors shall establish policy, assign duties to club officers, administer and recommend changes to the bylaws, act on all charges of misconduct, shall be authorized to act for the Club in any emergency, shall appoint caretakers and shall approve new construction and proposed raffles, shall approve an annual budget, and shall recommend a slate of officers at election time.

Article VI. – Vacancies

Section A. – Director

Vacancy of a Director during a term of office shall be filled by appointment by the Board of Directors until the next regularly scheduled election.

Section B. – President

If the vacancy is the President or Vice President, the order of succession is 1st Vice President, 2nd Vice President, 3rd Vice President, and a new appointee will serve as a one year Director.

Section C. – Secretary, Treasurer

If the vacancy is the Secretary or Treasurer, the President may call a special election, or the Board of Directors may appoint any club member in good standing, until the next election of officers.

Section D. – Change of Signatories

The Board of Directors is empowered to change the signatories on the Club accounts in the event of an emergency vacancy. A majority vote of the Directors is required.

Article VII. – Expenditures

Section A. – Maximum Non-Voted Expenditure

No expenditure, with exception of the F&W Lease and liability insurance may exceed \$2,000.00 for any one singular purpose, unless voted on at a regular meeting requiring a simple majority vote of members present.

Section B. – Bonding

The Treasurer and Raffle Chairperson shall be bonded to cover an amount of \$1,000.00 in excess of the Club's total bank balance, with a minimum bond of \$5,000.00 coverage. The President and Treasurer's signatures are required on all withdrawals and checks written over \$500.00. The Club bank accounts shall be named Newcomb Sportsmen's Club, Inc.

Section C – Caretaker's Reimbursement

(See Article III Section C)

Article VIII. – Meetings

Section A. – Annual Meeting

The Newcomb Sportsmen’s Club, Inc. shall conduct two general membership meetings in Newcomb, New York, one during the month of May and the second during the month of November. The May meeting will include the annual election. The quorum for the General Membership/Election Meetings is defined as those members in attendance. The Candidates will be elected by a majority of those members in attendance. The President may call special Board or General Membership meetings, as he or she deems necessary.

Section B. – Special Meetings

Special, Board or General Membership meetings shall be held at the call of the President, or on the written request of 15 regular members, or at the request of a majority of the Board of Directors. The minutes of any special meetings shall be distributed to the membership.

Section C. – Notices of Meetings

Special Board meetings require a 10-day notice of Board members and shall specify the agenda.

Article IX. – Amendment Procedure

These bylaws can be amended at any regular meeting of the membership assembly by a two-thirds vote of those members in attendance, providing the amendment was submitted in writing at the previous regular meeting. No amendment to the by-laws shall be permitted without an equal notice and a two-thirds vote of those members in attendance.

Article X. – Rules of Order

Roberts Rules of Order, Newly Revised, shall guide the conduct of business meetings in all cases to which they apply, and in which they are not inconsistent with the bylaws, any special rules of order which the Club may adopt or any local law, State law or Federal law applying to the Club.

Article XI. – Disciplinary Procedures/Fines

Section A. – Members Conduct

Conduct considered detrimental to the interests of the Club shall be reported in writing to

the Secretary and must be signed by the person making the allegation. Within 10 days of receipt of such report, the Secretary will provide a copy of the report to the accused and to each officer of the Club. The President will present to the Board, within 40 days of receipt of the report, to consider the report and determine if further action is necessary. Both the accused and the accuser have the right to attend this meeting. A two-thirds vote of the Board is required for the imposing of any penalty. Further redress is granted the accused to have his case heard before the general membership. A two-thirds vote of the general membership will prevail over the Board's decision. Any member who has been expelled from the Club for violation of bylaws or misconduct is not eligible to rejoin the Club.

Section B. – Violation of Law's, Lease Rules and Regulations

Any member or guest who violates any of the laws, lease rules or regulations or Conservation Easement, shall be liable for a fine of \$600 per violation.

Section C. – Tree Cutting

Any member or guest who cuts or damages a tree or trees located on the property without F&W prior permission or approval, shall be liable for a fine in the amount of the greater of \$250 per tree or three times the commercial value of each tree. A tree is defined as a woody perennial plant with a single well-defined stem at least one inch in diameter.

Section D. – Unauthorized Temporary Camper Trailer

Any member or guest that places a temporary camper trailer on the property without first applying for and obtaining all necessary and applicable permits and approvals shall be liable for a fine in the amount of \$400. In the event that F&W gives or does not give notice, or the violator pays the fine, F&W retains the right to remove the camper trailer from the property at the violators expense.

Section E. – Unauthorized Roads or Trails

Any member or guest found using an ATV on unauthorized roads or trails shall be liable for a fine in the amount, to be determined by F&W, between \$250 - \$1000. The NSC will be responsible for blocking access to the identified unauthorized road or trail at the club's expense, which will be billed to the member or guest in violation.

Section F. – Vegetation

Any member or guest who cuts or removes any natural vegetation (excluding trees), or alters stream beds or banks, or constructs dams or impoundments, or alters water levels, or landscapes any forest area, or alters any lake or pond shoreline (including the bottoms of such waters), or plants any vegetation, without written permission from F&W, shall be liable for a fine in the amount of \$250 per occurrence.

Section G. – Disposal of Garbage

Any member who fails to remove garbage, waste, trash, debris, refuse, or other waste material from the property shall be liable for a fine of \$250 per occurrence.

Article XII. – Standing Committees

Section A. – Committee Regulations

The President will establish all club Committee Directors. Committee Directors and Assistants may also be members of the Board of Directors excluding the President. Committee Directors and/or Assistants will report the committee's status to the Board of Directors on a quarterly basis. Committee Directors will receive approval from the Treasurer for all expenditures. Annual Committee results will be communicated to the Board of Directors no later than the 1st Quarter's meeting following the previous year's achievements. Committee members, who are also on the Board of Directors and achieve the responsibilities assigned to each committee, will be entitled to an annual reduction in their membership dues of 30%. A Board member who is currently receiving a reduction in their membership dues (Senior Citizen, Honorary, Military, Youth, or Executive Board position) will not be eligible to receive the committee discount. A committee's reduction in a Board member's dues will only be applied in the year following the achievement of the committee's annual objectives. Any Board member qualifying for a committee discount must also be a club member in the year he is receiving the discount. It will be the responsibility of the entire Board of Directors to determine if each committee and/or individuals on a specific committee has actively participated in their annual objectives. If the Board of Directors determines that a committee member has not actively participated in addressing the committee's objectives, then that individual will not qualify for a reduction in their dues. Committee Directors will report to the Club's Treasurer any club member not fulfilling their workday obligation.

Section B. – Membership Committee

The President shall designate a Director of the Membership Committee to consider application for membership, to raise and disperse funds for recruiting purposes, to draft and place advertisements for new members and to take all necessary actions to maintain club membership at the maximum authorized level. The membership committee shall prepare an annual budget for their activities to be presented to the general membership for approval for the following year.

Section C. – Property Committee

The President shall designate a Director of the Property Committee to insure the proper maintenance of the club's camps, pavilion, roads, signs, trails, bridges and waters to the guidelines and requirements established by the agreements set forth by the Newcomb Sportsmen's Club and F&W.

Section D. – Raffle Committee

The President shall designate a Director of the Raffle Committee to administer and maintain all raffle and related fund raising activities for the Newcomb Sportsmen’s Club. The Committee Director and/or Treasurer will approve all expenditures.

Article XIII. – Camps

Section A. – Procedures to Erect Camp

Any member in good standing may submit a written request to the Property Committee Director requesting to erect or modify a camp structure at sites designated for camp structures by F&W and the Newcomb Sportsmen’s Club, Inc. Within 30 days of receipt of such request, the Property Committee Chair will poll the Board of Directors for their approval of the request. A majority vote of the Board is required for approval. All prospective campsites approved by F&W will bear a number and all requests will make reference to this number and state a construction schedule. It is imperative that, prior to the commencement of any construction or site preparation:

1. The member planning to install or modify a camp will be issued the “*Guidelines for Cabin Construction*” to review and comply with.
2. The club President will approve and sign page 3 of Addendum B, *Permission to Build or Modify a Cabin*, and all other forms.
3. The club member will meet with F&W for final approval and supply all required documents.
4. A copy of all completed forms, pages 3,4,5 and Appendix III of the Camp Construction guidelines, will be mailed to the Club Secretary and Director of Property Committee by the Club President.
5. The member planning to erect the structure will have posted a Town of Newcomb Building Permit on the site. It is further imperative that prior to the structure being occupied; the member who erected the structure will have obtained a Certificate of Occupancy from the Town of Newcomb and will have presented the Secretary with a copy of same. A checklist of the above items will be provided to prospective camp builders and the compiled checklist will be returned to the representative of the Board prior to occupying the structure. (See “Checklist” Appendix I).

Section B. – Conformity

All camps must conform to specifications established by the Town of Newcomb, F&W, the Adirondack Park Agency and the Newcomb Sportsmen’s Club, Inc. (See “Guidelines” Appendix II).

Section C. – Numbering

All camps shall bear, over the door in numbers three inches high a designation issued by

the Treasurer. Each camp is to display an annual permit issued by the Treasurer.

Section D. – Building Dates

Construction work on camps can start no earlier than May 15th and must cease by October 15th of each calendar year.

Section E. – Monies Due

Within 30 days of receipt of notice of monies due for camp rent, school taxes and town taxes, camp owners are to render such monies due under penalty of having their membership invalidated with no rebate of dues paid.

Section F. – Responsibilities of Owner

Camp owners shall be responsible for keeping their sites free of refuse and garbage.

Sections G. – 90-Day Notice to Remove

Per F&W lease, camps are subject to removal on 90 days notice.

Section H. – Camp Owner’s Contract

All camp owners must sign a contract stating that should their dues become one year in arrears, the club has the option to put the camp up for bid to pay off camp-induced indebtedness with the balance being given to the owner. (See “Contract” Appendix III).

Section I. – Sale of Camps

The sale of any camp located on the Newcomb Sportsmen’s Club, must first be approved by the Executive Committee (President, Treasurer, Secretary and Chairman of the Board) prior to the sale of the camp.

Article XIV. – Game Limits/Land Use

Section A. – Fish

The limit of trout taken from any of the Clubs waters shall conform to the New York State Limits and Regulations on fishing. A member and his guest may only take the member’s limit of fish per day.

Section B. – Deer

As per the Newcomb Sportsmen’s Club, Inc. By-laws, there will be no taking of doe deer or transportation of doe deer on Club property, regardless of New York State

Conservation Rules (this includes bow and black powder, or any other special season).

Section C. – Restricted Access

As per the F&W Lease, Club members or guests shall not use for hunting purposes, or permit the use of for hunting purposes, any active cutting areas, any areas immediately adjacent thereto, or any areas which are posted as no hunting areas by F&W.

Section D. – Tree Stands

The use of tree stands for hunting purposes is permitted in non-restricted areas subject to the following conditions: Any tree stands utilized must be portable (with no materials nailed, bolted or permanently attached to a tree), must be designed to accommodate no more than two (2) people at one time, and must have safety harnesses for each user.

Section E. – Feed Plots

Club members have the right to set out food plots consisting of native vegetation with prior written approval of F&W, which must include its consent as to the location of the plot and the seed/vegetation to be used in the plot. To request approvals, member shall submit the form entitled, "Permission to Locate Feed Plot," a copy of which is attached as Addendum D.

Section F. – Trees and Firewood

Club members shall not cut or damage any trees on the property, including for the purpose of obtaining firewood, without written permission of F&W, whose agent shall first mark all the trees or dead standing timber allowed to be cut. Members shall not remove any trees, timber or wood from the property, regardless of whether the same was cut with F&W's permission. Members or guests shall not bring firewood onto the property. Members must comply with NYS DEC regulation Section 192.5 pertaining to firewood restrictions to protect forests from invasive species.

Section G. – Camping and Open Fires

Club members or guests shall not camp on the property. Camping shall be defined to include the overnight stay in tents or under taps or other such temporary shelter. Members or guests shall not have open fires on the property except in designated fire rings or outdoor cooking/grilling areas.

Section H. – Compliance

All other game limits must be in accordance with Federal and New York State Conservation Laws.

Article XV. – Motors and Watercraft

Section A. – Beaver Flow

No motors will be allowed on the Beaver Flow, with the exception of electric motors.

Section B. – Stocking Exception

The use of gasoline motors on the Beaver Flow is allowed for the purpose of stocking the Club.

Section C. – Motor Vehicles

All motor vehicles must be insured in order to be used on Club property. This means snow machines, motorized bikes, ATV's or any other motor driven vehicles. A copy of proof of insurance must be sent to the Secretary before operating a vehicle on Club property. A copy of registration, if required by law, must also be sent. The above does not include cars or trucks, which are driven back and forth to the Club property. Speed limit on Club roads is 20 mph.

Section D. – Watercraft

Watercraft left on Club property must display, in an easily visible position, a Club member's membership number, 3 inches high or such craft will be subject to removal and/or disposal.

Section E. – ATV's

ATV's operated on the Club property must display a Club member's number, 3 inches high on both sides of the ATV. ATV's must be operated on club roads (the exception is noted in Section G). The Club shall obtain written approval from F&W prior to using any additional roads, trails or skidder paths. Off road ATV use will be prohibited from October 15th—December 15th of each calendar year.

Section F. – ATV use During Big Game Season

During Big Game Hunting Season, members will be able to operate their ATV's only on club roads. Exception to this will be:

1. To transport a downed deer or bear.
2. A member who has a medical excuse approved by the Board.

Section G. – Snowmobiles

Snowmobiles operated on the Club property must display a Club member's number 3 inches high on both sides of the Snowmobile, Section D, Motor Vehicles. Snowmobiles

may be operated on the club property only after the conclusion of the Northern Zone Big Game Season.

Section H. – Harassment of Wildlife

No motorized vehicles shall be used to harass any wildlife at any time.

Section I. – Noise Abatement

All motor driven equipment, construction equipment, generators, etc. shall have adequate mufflers and fuel used for their operation shall be stored in approved safety containers in a safe area.

Article XVI. – Dogs

There shall be no free-running dogs on Newcomb Sportsmen’s Club Lease-lands, which are all part of the Adirondack Forest Preserve. Persons hunting, training or otherwise, with dogs unrestrained must be in immediate attendance outside with said dogs. All dogs shall be leashed, kenneled, inside their owner’s or other abode and/or otherwise denied access to the environment at large during the annual closure of field and forest to dogs. This closure period can be found in the New York Conservation Law.

Article XVII. – Compliance with Established Laws

All members shall abide by all provisions of Federal and State Laws, the Lease Agreement between F&W and Newcomb Sportsmen’s Club, Inc., as well as these bylaws.

Section A. – Club Members Personal Property

All members will be respectful of other member’s personal property and any malicious damage or theft to a members personal property committed on club property will result in immediate expulsion from club and incident will be turned over to local authorities. Members should identify any personal property by labeling or inscribing name on item.

Article XVIII. – Temporary Camper Trailers

(As per “Guidelines for Temporary Camper Trailers” from F&W Forestry Services, Inc.)

Section A. – Definition

A Temporary Camper Trailer is any unit registered with the Department of Motor Vehicles and Designed for use as a temporary shelter for camping purposes. Only those units, which have a current registration with the Department of Motor Vehicles, will be allowed on F&W property as a Temporary Camper Trailer (Pickup truck mounted units are allowed as long as they remain on the truck and the truck is registered). House trailers are not allowed.

Section B. – Application

An application to place a licensed temporary camper/trailer on lease property must be approved by F&W personnel for each camper/trailer. (See Appendix IV)

Section C. – Location/Sites

Only numbered Logging headers can be used for the placement of temporary camper/trailers. These must first be approved by F&W.

Section D. – Length of Stay

Temporary camper/trailers may occupy a header for no more than 120 contiguous days, and must be removed from the property by October 15. It will be the responsibility of the camper owner to comply with all local ordinances relating to temporary camper trailers.

Section E. – Use Fees

Fees may be charged at a rate of \$25.00 for two consecutive weeks and \$50.00 for more than two consecutive weeks.

Section F. – Site Modifications

Under no circumstances whatsoever will support structures or landscaping be allowed on the logging headers (including outhouses, platforms and storage sheds). Campfires will be allowed if properly and safely formed inside a stone campfire ring.

Section G. – Vacating Sites

When a camper/trailer is removed at the end of the term, all evidence of its placement at the header must be removed with it. The club member will be responsible for the cost of clean up of any materials left behind.

Section H. – Violations

Any member in violation of these rules and regulations will lose the privilege (and risk the Newcomb Sportsmen's Club, Inc.'s privileges) of placing a temporary camper/trailer on the club property.

Appendix I: Checklist

Checklist for establishing permanent camps on lands leased by Newcomb Sportsmen's Club, Inc. from F&W Forestry Services, Inc.

- _____ 1. Notify, in writing, the Property Committee of intent to establish camp. Notification should include site location (on Pine Road sites are numbered C2-C9), schedule of any construction (dates), camp owner's name(s).
- _____ 2. Obtain written approval from the Property Committee and post approval at site with a copy to the Committee Chair and the Secretary.
- _____ 3. Meet with F&W Forester at site to obtain approval for site preparation (tree removal, grading, etc.). Post F&W "Permission to Build Camp" form signed by Forester.
- _____ 4. Obtain and post Town of Newcomb Building Permit.
- _____ 5. Obtain a Certificate of Occupancy from the Town of Newcomb and submit it to the Treasurer, along with the completed checklist.
- _____ 6. Sign "Contract" for camp owners (Appendix III) of bylaws. Upon receipt of Appendix III, C. O. and the completed checklist, the Treasurer will issue a camp number. In numerals 3 inches high, post this number on camp. To comply with NSC's F&W lease ALL the above steps must be completed PRIOR to camps being occupied.

Appendix II: Guidelines for Camp Construction

1. All buildings and structures shall be set back at least 100 feet from any water body or water course including a lake, pond, river, stream or wetland.
2. All sewage disposal systems (including outhouses, gray water outlets, and leeching fields) shall be set back at least 100 feet from any water body or water course including a lake, pond, river, stream (permanent and intermittent), floodway or wetland.
3. Camp building shall be less than 500 square feet of floor space (all stories), which includes attached porches, decks and lofts.
4. ANY CAMP CONSTRUCTED WITH OVER 500 SQ. FT. OF FLOOR SPACE WILL BE A VIOLATION OF THE LEASE, AND REMOVED OR BROUGHT INTO COMPLIANCE.
5. Maximum of two outbuildings with a maximum size of 100 square feet such as storage sheds, woodsheds or privies. The exception would be a third building for a portable generator.
6. Suggestion for camp materials:
 - a. Clapboards
 - b. Board and batten
 - c. Adirondack siding
 - d. Logs or half logs
 - e. Texture 1-11 siding
7. Roofs will be galvanized or aluminum roofing, asphalt shingles or rolled roofing.
8. Camps are to be numbered consecutively from assigned numbers.
9. Camps are to be painted green, brown or gray.
10. An F&W Forester must mark any trees that have to be cut so a camp can be constructed.
11. An F&W Forester must approve any removal of vegetation, including trees, within 35 feet of the mean high-water mark of any lake, pond, river or stream navigable by boat or canoe.
12. Must meet any other local or regional requirements

Note: The above verbatim from F&W Forestry Services, Inc. regulations.

Appendix III: Camp Owner's Contract

Contract: Newcomb Sportsmen's Club, Inc.
 Camp Owners

Should my dues, assessments, rental fees or taxes fall in arrears by one year, Newcomb Sportsmen's Club, Inc. has the option to put my camp up for sale to satisfy any indebtedness with the balance of the sale of said camp, after monies due are satisfied, being remitted to me, the owner.

Signed _____

Date _____

Appendix IV: Camper/Trailer Application and Permit

Name: _____ Member #: _____

Address: _____

City: _____ State: _____ Zip: _____

Make of Camper/Trailer: _____

Model: _____ Year: _____

License Plate Number: _____ State of Registration: _____

Registration Expiration Date: _____

Dates Camper/Trailer will be on the Club Property: _____ to _____

Location/Site Id Number: _____

Applicant must initial the following:

_____ I understand that my camper/trailer may occupy this site for no more than 120 contiguous days and must be removed from the Club property by October 15.

_____ I understand that I may be charged a fee based on the length of stay indicated on this permit.

_____ There will be no support structures or landscaping done to the site during my occupation of the site.

_____ At the end of my stay the site will be left as it was found with no evidence of occupation left behind. I understand that I will be responsible for any costs associated with the cleanup and/or restoration of the site following my occupancy.

Member Signature: _____ Date: _____

(Signature of Property Committee Chair)

(Signature of F&W Forestry Services, Inc. Representative)

Submit the original to the Treasurer for billing purposes, the original will be returned to the applicant for display in Camper/Trailer while occupying Club property. In addition, the Newcomb Sportsmen's Club, Inc. Secretary and Property Committee Chair as well as F&W FORESTRY SERVICES, INC may require copies of this application/permit.